Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

THE CONSOLIDATED PLAN

The Consolidated Plan for Housing and Community Development is a report which informs the community, stakeholders and the Department of Housing and Urban Development (HUD) how the City of Kent (hereinafter referred to as "the City") will invest its Community Development Block Grant from 2013-2017. The report also identifies the objectives and strategies that will guide the City's investment. Objectives and strategies are fueled by the City's overarching goal to build a healthy community.

ONE-YEAR ACTION PLAN

Purpose of the One-Year Action Plan

Each year the City of Kent executes specific actions to implement the objectives and strategies of the five-year Consolidated Plan. Actions that will be undertaken in 2014 are outlined in this One-Year Action Plan, which describes both the allocation of estimated resources and a narrative of what will be done. In a given year, it is possible that no steps will be taken to achieve a particular strategy. Similarly, it is expected that during the course of the year, the City will be presented with unanticipated opportunities that can be capitalized upon to help meet goals and strategies. When this occurs, the City will seize the moment to further the goals and strategies defined in the Consolidated Plan.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

National Objectives

See AP-38, Projects Summary.

The broad national objectives are as follows:

- Activities benefiting low/moderate-income persons
- Activities which aid in preventing or eliminating slums or blight
- Activities meeting community development needs that have a particular urgency because
 existing conditions pose a serious and immediate threat to the health or welfare of the
 community and other financial resources do not exist to meet such needs

The 2013-2017 Consolidated Plan directs funds predominately toward meeing the national objective of benefitting low/moderate-income persons.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

During the past year, the City realized significant gains on its investments and improved the lives of many Kent residents. (Data is provided for 2012; complete data for 2013 is not available and will be provided in the 2015 Action Plan.) Outcomes for 2012 were:

Accessibility to decent housing

- 108 households received home repair assistance
- 48 persons received transitional housing and case management
- 2 individuals received shelter
- 33 persons received housing stability grants

Accessibility to suitable living environment

- 15 persons received medical services
- 26 persons received emergency assistance and case management

Accessibility to economic opportunities

41 persons were enrolled in micro-enterprise business training classes

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The development of the One-Year Action Plan includes a Citizen Participation Process involving public notification of the availability of the plan draft and an opportunity for comments prior to finalizing the

One-Year Action Plan. Persons with disabilities are encouraged to participate in the Citizen Participation Process and the public notice describes how accommodations will be made.

The City of Kent, Division of Housing and Human Services, consulted with intercity departments, government agencies, public and private agencies, mental health organizations, the local housing authority, organizations serving persons with HIV/AIDS, agencies serving people with disabilities, refugee and immigrant organizations, organizations working with seniors, faith-based institutions, the business community, Department of Social and Health Services, and foundations.

Additionally, the City published a draft Consolidated Plan and Notice of Public Hearing on the City of Kent website. A public hearing was held on October 17, 2013.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City received written comments from one person-Michael Heinisch, Executive Director of Kent Youth and Family Services. Mr. Heinisch commented on two items: (1) Participation in Coordinated Entry and (2) Consultation with Continuum of Care. His comments are summarized below.

- 1) KYFS is not participating in Coordinated Entry because its transitional housing program houses homeless mothers aged 16 to 25, rather than the population of 18 to 25 year old single youth and young adults that receive entry through Coordinated Entry. Staff from the King County Housing and Community Development Program authorized KYFS non-participation.
- City of Seattle and King county convened a HEARTH Continuum of Care Governance Advisory Committee to draft the revised Continuum of Care structure for approval by the King County Committee to End Homelessness and; perhaps, local legislative bodies.

6. Summary of comments or views not accepted and the reasons for not accepting them

Comments were accepted.

7. Summary

In summary, Kent residents, stakeholders, service providers and others consulted during the citizen participation process supported the outcomes and objectives of the Annual Action Plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| Agency Role | Name | Department/Agency |
|-----------------------|------|-------------------|
| Lead Agency | KENT | |
| CDBG Administrator | | |
| HOPWA Administrator | | |
| HOME Administrator | | |
| HOPWA-C Administrator | | |

Table 1 - Responsible Agencies

Narrative (optional)

The City of Kent, Housing and Human Services Division, is the lead agency for the CDBG Program. Staff is as follows:

- Katherin Johnson, Housing and Human Services Manager, Program Administrator
- Dinah R. Wilson, CDBG Coordinator, Program Manager

Consolidated Plan Public Contact Information

Katherin Johnson, Housing & Human Services Manager

City of Kent

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Dinah R. Wilson, CDBG Coordinator

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Kent consulted with multiple entities, including South King County cities (the cities of Auburn and Federal Way are the two other entitlement cities in South County), the King County Housing Authority, King County Department of Community and Human Services, nonprofit agencies delivering services in Kent and the subregion and Washington State Department of Social and Health Services.

The City of Kent carries out homeless planning and coordination as a regional issue. Kent works with the Committee to End Homelessness, King County, cities, mainstream systems, Safe Harbors, housing funders, community agencies, United Way, the private sector (including businesses), and homeless people.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Kent Housing and Human Services Division meets regularly with other King County jurisdictions, public housing authorities and State Departments to develop strategies and implement plans to improve the quality of service and access for low-income residents in the city and throughout the region. Additionally, the City participates in quarterly meetings with King County staff, including the Public Health Seattle/King County, to review implementation and delivery of services funded through regional efforts. The City will continue to participate in the Committee to End Homelessness, funding review panels for Continuum of Care (CoC), Emergency Shelter Grant and McKinney funding.

In 2012, the Coordinated Entry program was launched providing a single point of entry for homeless families. Housing providers, funders and government agencies provide support to this program. Kent requires that housing providers under contract with the city that serve the population that is entered into the local database participate in Coordinated Entry and Safe Harbors, the Seattle/King County Homeless Information Management System (HMIS) program.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

To receive McKinney funding, HUD requires applicants to work through a local Continuum of Care (HEARTH CoC Governance Advisory Committee). For Seattle and King County, the Continuum of Care encompasses programs and activities within the borders of King County, including Seattle. Each continuum sets funding priorities and need for its community. The work of the Governance Advisory

Committee began during the latter part of 2013, and the Committee is continuing to develop a revised CoC structure for eventual approval by the Committee to End Homeless in King County (CEHKC), the entity that sets the CoC priorities. Kent staff formerly served on the CoC Governance Advisory Board.

Describe consultation with the Continuum(s) of Care that serves the State in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City consults with CEHKC, which in turn, consults with the State on behalf of the local jurisdiction.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities



| 1 | Agency/Group/Organization | Emergency Feeding Program | | |
|---|---|--|--|--|
| | Agency/Group/Organization Type | Services-homeless | | |
| | What section of the Plan was addressed by Consultation? | Homeless Needs - Chronically homeless | | |
| | | Homeless Needs - Families with children | | |
| | | Homelessness Needs - Veterans | | |
| | | Homelessness Needs - Unaccompanied youth | | |
| | | Homelessness Strategy | | |
| | | Anti-poverty Strategy | | |
| | Briefly describe how the Agency/Group/Organization was | Agency provided Annual Action Plan draft and given opportunity to | | |
| | consulted. What are the anticipated outcomes of the | comment. Comments are considered before the City submits a final plan | | |
| | consultation or areas for improved coordination? | to HUD. | | |
| 2 | Agency/Group/Organization | Catholic Community Services | | |
| | Agency/Group/Organization Type | Housing | | |
| | | Services-Health | | |
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment | | |
| | | Homeless Needs - Chronically homeless | | |
| | | Homeless Needs - Families with children | | |
| | | Homelessness Needs - Veterans | | |
| | | Homelessness Needs - Unaccompanied youth | | |
| | | Homelessness Strategy | | |
| | | Anti-poverty Strategy | | |
| | Briefly describe how the Agency/Group/Organization was | Agency provided Annual Action Plan draft given opportunity to comment, | | |
| | consulted. What are the anticipated outcomes of the | and Executive Director is a member of the Human Services Commission, | | |
| | consultation or areas for improved coordination? | which approved the Plan and submitted it to the Kent City Council to | | |
| | | authorize the Mayor to sign. | | |
| 3 | Agency/Group/Organization | Healthpoint | | |
| | Agency/Group/Organization Type | Services-Health | | |
| | What section of the Plan was addressed by Consultation? | Homeless Needs - Chronically homeless | | |
| | | Anti-poverty Strategy | | |

| | Briefly describe how the Agency/Group/Organization was | Agency provided Annual Action Plan draft and given opportunity to |
|---|---|---|
| | consulted. What are the anticipated outcomes of the | comment. Comments are considered before the City submits a final plan |
| | consultation or areas for improved coordination? | to HUD. |
| 4 | Agency/Group/Organization | Multi-service Center |
| | Agency/Group/Organization Type | Housing |
| | | Services-homeless |
| | | Services-Education |
| | | Services-Employment |
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment |
| | | Homeless Needs - Chronically homeless |
| | | Homeless Needs - Families with children |
| | | Anti-poverty Strategy |
| | Briefly describe how the Agency/Group/Organization was | Agency provided Annual Action Plan draft and given opportunity to |
| | consulted. What are the anticipated outcomes of the | comment. Comments are considered before the City submits a final plan |
| | consultation or areas for improved coordination? | to HUD. |
| 5 | Agency/Group/Organization | Refugee Women's Alliance |
| | Agency/Group/Organization Type | Services-Children |
| | | Services-Elderly Persons |
| | | Services-Victims of Domestic Violence |
| | | Services-Education |
| | | Services-Employment |
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment |
| | | Non-Homeless Special Needs |
| | | Anti-poverty Strategy |
| ſ | Briefly describe how the Agency/Group/Organization was | Agency provided Annual Action Plan draft and given opportunity to |
| | consulted. What are the anticipated outcomes of the | comment. Comments are considered before the City submits a final plan |
| | consultation or areas for improved coordination? | to HUD. |

| 6 | Agency/Group/Organization | YWCA |
|---|---|---|
| | Agency/Group/Organization Type | Housing |
| | | Services-Children |
| | | Services-Victims of Domestic Violence |
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment |
| | | Homeless Needs - Families with children |
| | | Homelessness Strategy |
| | | Anti-poverty Strategy |
| | Briefly describe how the Agency/Group/Organization was | Agency provided Annual Action Plan draft and given opportunity to |
| | consulted. What are the anticipated outcomes of the | comment. Comments are considered before the City submits a final plan |
| | consultation or areas for improved coordination? | to HUD. |
| 7 | Agency/Group/Organization | WASHINGTON CASH |
| | Agency/Group/Organization Type | Services-Employment |
| | What section of the Plan was addressed by Consultation? | Non-Homeless Special Needs |
| | | Market Analysis |
| | | Economic Development |
| | | Anti-poverty Strategy |
| | Briefly describe how the Agency/Group/Organization was | Agency provided Annual Action Plan draft and given opportunity to |
| | consulted. What are the anticipated outcomes of the | comment. Comments are considered before the City submits a final plan |
| | consultation or areas for improved coordination? | to HUD. |

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted. Agencies listed are agencies that were funded in 2013. A host of other agencies and entities were consulted; e.g., Open Doors for Multicultural Families, King County Housing Authority, Mercy Housing, Kent Youth & Family Services, People of Color Against Aids Network (POCAAN), United Way of King County, Kent Cultural Diversity Initiative Group, World Relief Seattle, Lutheran Counseling Services, Public Health of Seattle/King County, Seattle Foundation, Kent School District, Heart of African Services, Mother Africa, Green River

Community College, Mercy Housing NW, Valley Cities Counseling, King County Sexual Assault Resource Center, Habitat for Humanity Seattle, Washington Rehabilitation Council, King County Bar Association, Communities in Schools Kent, etc.

Other local/regional/state/federal planning efforts considered when preparing the Plan

| Name of Plan | Lead Organization | How do the goals of your Strategic Plan overlap with the goals of each plan? |
|---|-------------------|---|
| Continuum of Care | King County | Overlaps with City's goal of accessibility to decent housingMcKinney Continuum of Care-Supportive Housing Program: funds transitional housing and related supportive service for people moving from homelessness to independent living, as well as permanent housing. This overlaps with the City's Action Plan |
| CEHKC 10-Year Plan to End Homelessness | King County | Overlaps with City's goal of accessibility to decent housing:10-Year Plan calls for prevention of homelessness & creation of new permanent housing and supportive services for those who need them to maintain housing |
| Move to Work Annual Plan King County Housing Author | | Overlaps with City's goal of accessibility to decent housing |

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

Annual Action Plan 2014

AP-12 Participation - 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The development of the Annual Action Plan included a community participation process involving public notification of the availability of the plan draft and an opportunity for comments prior to finalizing the Action Plan. Persons with disabilities were encouraged to participate, and the public notice included a description of how the City provides accommodations.



Citizen Participation Outreach

| Sort Ord er | Mode of Outrea ch | Target of Outrea ch | Summary of response/attendan ce | Summary of comments receiv ed | Summary of comme nts not accepted and reasons | URL (If applicable) |
|----------------|----------------------|--|------------------------------------|-------------------------------|---|---------------------|
| 1 | Public Meeting | Minorities Non-English Speaking - Specify other language: Burmese, Somali, Russian, Ukrainian, Sudanese, Arabic, Punjabi, Hindi, Nepali Persons with disabilities Non- targeted/broad community Residents of Public and Assisted Housing Seniors, Youth | No one attended the public hearing | N/A | N/A | |

| Sort Ord er | Mode of Outrea ch | Target of Outrea ch | Summary of response/attendan ce | Summary of comments receiv ed | Summary of comme nts not accepted and reasons | URL (If applicable) |
|----------------|----------------------|--|---|--|--|--------------------------------------|
| 2 | Internet Outreach | Minorities Non-English Speaking - Specify other language: See above Persons with disabilities Non- targeted/broad community Residents of Public and Assisted Housing Seniors, Youth | Michael Heinisch, Executive Director of Kent Youth and Family Services, submitted written comments via email, which were included in relevant sections of the Plan. | Mr. Heinisch provided comments regarding the Coordinated Entry and consultation with the Continuum of Care. He pointed out exceptions to providers participating in Coordinated Entry when they do not serve the population age that is entered into the database. He also provided an update on the work of the HEARTH Continuum of Care Governance Advisory Committee, a Committee in which he participates. | Mr. Heinisch's comments were incorporated into the Plan. | http://www.kentwa.gov/humanservices/ |

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2) Introduction

2014 CDBG ESTIMATED RESOURCES

One of the major tools for accomplishing the goals of the Consolidated Plan is the annual allocation of CDBG funds provided by the U.S. Department of Housing and Urban Development. In 2013, the City received an allocation of \$914,499. This represented a16.4% increase from 2012 due to a population increase associated with the annexation of the Panther Lake area. The City **estimates** that for the January 1, 2014 to December 31, 2014 budget year it will also receive \$914,499. Once HUD announces FY 2014 CDBG formula allocations, the City will post its actual CDBG allocation on the City of Kent Parks Department, Human Services Division website. The City will also electronically notify the public of this posting (the updated allocation will include a breakdown of how CDBG funds will be distributed among projects).

The City will incur pre-award costs necessary to develop the Action Plan and administer the CDBG Program. Incurred pre-award costs could impact the 2014 grant in the event the City does not receive the estimated Planning and Administration allocation and has to limit its P & A activities; in the event this happens it should have a minimum or zero impact on future grants. The following outlines the total anticipated federal resources to implement the 2014 Action Plan:

CDBG ESTIMATED RESOURCES

Priority Table

| Program | Source of | Uses of Funds | Expe | cted Amoun | Available Yea | ar 1 | Expected | Narrative Description |
|---------|-----------|-----------------|-----------------------------|-----------------------|--------------------------------|--------------|--|--|
| | Funds | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources: \$ | Total: \$ | Amount Available Reminder of ConPlan \$ | |
| CDBG | public - | Acquisition | | | | | | The City projects that it will receive |
| | federal | Admin and | | | | | | the same CDBG allocation that it was |
| | | Planning | | | | | | awarded in 2013. |
| | | Economic | | | | | | |
| | | Development | | | | | | |
| | | Housing | | | | | | |
| | | Public | | | | | | |
| | | Improvements | | | | | | |
| | | Public Services | 914,499 | 0 | 0 | 914,499 | 0 | |
| General | public - | Public Services | | | | | | The City's Annual General Fund |
| Fund | local | | 848,320 | 0 | 0 | 848,320 | 0 | allocation is calculated per capita |

Table 5 - Expected Resources - Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funds will be used in conjunction with \$848,320 of City general funds to address human services needs; general funds support public service projects. Community agencies report that for every \$1 provided by the City of Kent, another \$7 is leveraged. Community agencies

Annual Action Plan 2014 receive the balance of their funding from other federal agencies, the State of Washington, King County, local municipalities, United Way and other charitable giving campaigns, foundations, private donations and fundraising.

Each year, the City submits Letters in Support of funding applications for organizations that receive CDBG and general funds. These letters verify the City's investment in human services, document the difference that organizations make in the lives of low/moderate-income residents and encourages funders to multiply the City's investments.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A.

Discussion

The City will continue its track record of wise investments through organizations that share its funding priorities.

Annual Action Plan 2014

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

| Sort | Goal Name | Start | End | Category | Geographic | Needs Addressed | Funding | Goal Outcome Indicator |
|-------|-----------------------|-------|------|--------------------|------------|------------------|-----------|---------------------------------|
| Order | | Year | Year | | Area | | | |
| 1 | Affordable Housing to | 2013 | 2017 | Affordable Housing | City of | Basic Needs | CDBG: | Public service activities for |
| | homeless & those at- | | | Homeless | Kent | Services | \$597,424 | Low/Moderate Income Housing |
| | risk | | | | | Affordable | | Benefit: 14 Households Assisted |
| | | | | | | housing | | Homeowner Housing |
| | | | | | | Services for at- | | Rehabilitated: 80 Household |
| | | | | | | risk seniors | | Housing Unit |
| | | | | | | | | Homeless Person Overnight |
| | | | | | | | | Shelter: 1 Persons Assisted |
| 2 | Increase self- | 2013 | 2017 | Non-Housing | | Economic | CDBG: | Other: 30 Other |
| | sufficiency | | | Community | | Opportunities | \$25,000 | |
| | | | | Development | | | | |
| 3 | Basic Needs | 2013 | 2017 | Homeless | City of | Basic Needs | CDBG: | Public service activities other |
| | | | | | Kent | Services | \$99,175 | than Low/Moderate Income |
| | | | | | | | | Housing Benefit: 620 Persons |
| | | | | | | | | Assisted |
| 4 | Decrease isolation of | 2013 | 2017 | Non-Homeless | City of | Services for at- | CDBG: | Public service activities other |
| | at-risk seniors | | | Special Needs | Kent | risk seniors | \$10,000 | than Low/Moderate Income |
| | | | | | | | | Housing Benefit: 204 Persons |
| | | | | | | | | Assisted |

| Sort | Goal Name | Start | End | Category | Geographic | Needs Addressed | Funding | Goal Outcome Indicator |
|-------|----------------|-------|------|----------------|------------|-----------------|-----------|------------------------|
| Order | | Year | Year | | Area | | | |
| 5 | Planning and | 2013 | 2017 | Planning and | City of | Planning and | CDBG: | |
| | Administration | | | Administration | Kent | Administration | \$182,900 | |

Table 6 – Goals Summary<TYPE=[text] REPORT_GUID=[9B4786E64DDAC839A8E119B13CB7DB46]>

Goal Descriptions

| 1 | Goal Name | Affordable Housing to homeless & those at-risk | | | | | | | | | |
|---|-------------|--|--|--|--|--|--|--|--|--|--|
| | Goal | | | | | | | | | | |
| | Description | | | | | | | | | | |
| 2 | Goal Name | Increase self-sufficiency | | | | | | | | | |
| | Goal | The City's funds will facilitate economic opportunities by providing business training classes to those who wish to create or | | | | | | | | | |
| | Description | expand a microenterprise business. | | | | | | | | | |
| 3 | Goal Name | Basic Needs | | | | | | | | | |
| | Goal | CDBG funds will support the distribution of 15 varieties of food bags to residents in several locations throughout the | | | | | | | | | |
| | Description | City. This increase the accessibility/availabilty of food to multicultural communities around Kent. | | | | | | | | | |
| | | A second project will provide nursing assistance to the homeless. | | | | | | | | | |
| | | A third project will provide emergency assistance grants and case management to refugees and immigrants. | | | | | | | | | |
| | | A fourth project will provide housing stability grants to prevent eviction. | | | | | | | | | |
| 4 | Goal Name | Decrease isolation of at-risk seniors | | | | | | | | | |
| | Goal | City funding will support a congregate meal program for Bhutanese, Somali and other refugee and immigrant seniors residing | | | | | | | | | |
| | Description | on the East Hill of Kent. These elders are isolated due to language, ability to drive, and limited opportunities to socialize with | | | | | | | | | |
| | | seniors from the same or a similar cultural background. | | | | | | | | | |
| 5 | Goal Name | Planning and Administration | | | | | | | | | |
| | Goal | Federal regulations allow the City to invest up to 20 percent of its CDBG allocation for planning and administration to support | | | | | | | | | |
| | Description | CDBG program staff and program activities that support the Five-Year Consolidated Plan. The City will use the full 20 percent | | | | | | | | | |
| | | for P & A. | | | | | | | | | |

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

It is estimated that the City will provide shelter to one person, transitional housing to 14 individuals, and provide 80 households with home repair services.



AP-35 Projects - 91.220(d)

Introduction

The projects funded by the City in 2014 address the priority needs of providing assistance to prevent and respond to homelessness, maintain affordable housing, housing for the homeless, increasing self-sufficiency, and decreasing isolation. Services include minor home repair services, rent assistance to prevent eviction, healthcare services for the homeless, shelter and transitional housing, case management and emergency assistance for refugees, senior meal program for refugess and microenterprise business classes to increase self-sufficiency for low and-moderate income individuals.

The City will take advantage of a waiver of the provisions of 24 CFR 570.200(h) and will treat the effective date of the grant agreement as the program year start date (January 1, 2014). This waiver allows funded projects to begin services retroactive to January 1, 2014, although projects are prohibited from receiving CDBG funds until the City signs its contract with HUD. The City will keep written documentation of the conditions requiring a waiver of 24 CFR 570.200(h).

| # | Project Name |
|---|---|
| 1 | Kent Home Repair Program |
| 2 | Catholic Community Services-Katherine's House |
| 3 | Multi-Service Center-Housing Stability |
| 4 | HealthPoint-Healthcare for the Homeless |
| 5 | Refugee Women's Alliance-Case Management & EMS Assistance |
| 6 | Refugee Women's Alliance-Senior Meals |
| 7 | Washington CASH-Kent Micro-enterprise Initiative |
| 8 | YWCA-Anita Vista Transitional Housing |
| 9 | Emergency Feeding Program-Food for All Around Kent |

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City's distribution of funds align with the City's objectives of accessibility to decent housing, a suitable living environment and economic opportunities.

CONTINGENCY PLANS

Public Services

In the event of a funding increase, funds will be allocated proportionally among projects.

In the event of a funding **decrease**, funds will be deducted proportionally among projects. All projects will receive at least \$10,000.

Capital

In the event of a funding increase, funds will be allocated proportionally among projects.

In the event of a funding **decrease**, the Home Repair Program will receive a \$69,424 decrease, which will leave its allocation at \$500,000.

Projects

AP-38 Projects Summary

Project Summary Information

| 1 | Project Name | Kent Home Repair Program |
|---|--------------|--|
| | Target Area | City of Kent |
| | Goals | Affordable Housing to homeless & those at-risk |
| | Supported | |
| | Needs | Affordable housing |
| | Addressed | |
| | Funding | CDBG: \$569,424 |
| | Description | Low/moderate-income homeowners in Kent receive minor and major home repairs. |
| | Planned | Homes owned by senior and low/moderate-income residents receive minor and major home repairs |
| | Activities | |
| 2 | Project Name | Catholic Community Services-Katherine's House |
| | Target Area | City of Kent |
| | Goals | Affordable Housing to homeless & those at-risk |
| | Supported | |
| | Needs | Affordable housing |
| | Addressed | |
| | Funding | CDBG: \$100,000 |
| | Description | Sub-recipient provides shelter and case management services to women residing in transitional shelter. |
| | Planned | Shelter provided for homeless women in recovery who formerly resided in Kent |
| | Activities | |
| 3 | Project Name | Multi-Service Center-Housing Stability |
| | Target Area | City of Kent |

| | Goals | Decrease isolation of at-risk seniors |
|---|--------------|--|
| | Supported | |
| | Needs | Basic Needs Services |
| | Addressed | |
| | Funding | CDBG: \$64,175 |
| | Description | Funding for housing stability grants to low-income individuals. |
| | Planned | Project provides grants to prevent eviction and homelessness |
| | Activities | |
| 4 | Project Name | HealthPoint-Healthcare for the Homeless |
| | Target Area | City of Kent |
| | Goals | Basic Needs |
| | Supported | |
| | Needs | Basic Needs Services |
| | Addressed | |
| | Funding | CDBG: \$10,000 |
| | Description | This project provides nursing services to homeless individuals. |
| | Planned | Project provides nursing services to homeless individuals in transitional housing |
| | Activities | |
| 5 | Project Name | Refugee Women's Alliance-Case Management & EMS Assistance |
| | Target Area | City of Kent |
| | Goals | Basic Needs |
| | Supported | |
| | Needs | |
| | Addressed | |
| | Funding | CDBG: \$15,000 |
| | Description | Funds emergency assistance and case management services to refugees living in Kent. |
| | Planned | Project provides emergency assistance grants and case management to refugees and immigrants residing in Kent |
| L | Activities | |
| 6 | Project Name | Refugee Women's Alliance-Senior Meals |

| | Target Area | City of Kent |
|---|--------------|--|
| | Goals | Decrease isolation of at-risk seniors |
| | Supported | |
| | Needs | Services for at-risk seniors |
| | Addressed | |
| | Funding | CDBG: \$10,000 |
| | Description | Project provides meals to refugee seniors residing in Kent. |
| | Planned | Refugee seniors receive congregate meals and information to maintain good health |
| | Activities | |
| 7 | Project Name | Washington CASH-Kent Micro-enterprise Initiative |
| | Target Area | City of Kent |
| | Goals | Increase self-sufficiency |
| | Supported | |
| | Needs | Economic Opportunities |
| | Addressed | |
| | Funding | CDBG: \$25,000 |
| | Description | Project provides business classes and assistance for micro-enterprise businesses. |
| | Planned | Business classes for low/moderate-income residents or business owners in Kent to create or expand micro-enterprise |
| | Activities | businesses |
| 8 | Project Name | YWCA-Anita Vista Transitional Housing |
| | Target Area | City of Kent |
| | Goals | Affordable Housing to homeless & those at-risk |
| | Supported | |
| | Needs | Affordable housing |
| | Addressed | |
| | Funding | CDBG: \$18,000 |
| | Description | This project provides transitional housing to DV victims. |
| | Planned | Transitional housing to domestic violence survivors and their children |
| | Activities | |

| 9 Project Name | Emergency Feeding Program-Food for All Around Kent |
|----------------|--|
| Target Area | City of Kent |
| Goals | Basic Needs |
| Supported | |
| Needs | Basic Needs Services |
| Addressed | |
| Funding | CDBG: \$10,000 |
| Description | The Agency shall use funds to provide emergency feeding bags to low/moderate-income residents in accessible venues |
| | throughout the City. |
| Planned | Emergency food bags at convenient distribution sites throughout Kent; this increases accessibility/availability of food at |
| Activities | places frequented by a diverse popultation of Kent residents who otherwise would not have access to traditional food |
| | banks |

Table 8 – Project Summary



AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

CDBG funds are distributed throughout the city. Low/moderate-income households exist in all of the census tracts in the city. The heavier concentrations can be found on both the East and West Hill of Kent.

Geographic Distribution

| Target Area | Percentage of Funds |
|--------------|---------------------|
| City of Kent | 100 |

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

N/A.

Discussion

Poverty is high in pockets throughout the City (over 20%), and 52% of children in the Kent School District qualify for free and reduced lunches. Unemployment and dependence on public assistance has forced many households to use public services for basic needs; including food, utility assistance, rental assistance, medical services, etc. The increased need and high volume of usage dictates the avalibality of services to all low/moderate-income households in the City of Kent.

Affordable Housing

AP-55 Affordable Housing - 91.220(g)

Introduction

The City will provide rental assistance to prevent homelessness and rehabilitation assistance to keep Kent residents in their homes who might not otherwise be able to afford home repair costs. In addition, the City will invest in transitional housing and shelter beds.

| One Year Goals for the Number of Households to be Supported | | | d |
|---|--|--|----|
| Homeless | | | 15 |
| Non-Homeless | | | 80 |
| Special-Needs | | | 0 |
| Total | | | 95 |

Table 10 - One Year Goals for Affordable Housing by Support Requirement

| One Year Goals for the Number of Households Sup | ported Through |
|---|----------------|
| Rental Assistance | 54 |
| The Production of New Units | 0 |
| Rehab of Existing Units | 80 |
| Acquisition of Existing Units | 0 |
| Total | 134 |

Table 11 - One Year Goals for Affordable Housing by Support Type

Discussion

Rental assistance is provided through the Multi-service Center Housing Stability Program and the Refugee Women's Alliance Emergency Assistance and Case Management Program. The City of Kent also provides minor and major home repairs on homes owned by low/moderate-income Kent homeowners. (Due to increased costs for construction and home repair materials, the City is increasing the maximum amount that each household may receive for home repair assistance to \$7,500 (the former maxmium was \$5,000).

Note: REWA provides both rental and utility assistance; however, a breakdown of the number served in each category cannot be determined at this point. Goals for the homeless include transitional housing (YWCA-Anita Vista) and shelter (Catholic Community Services-Katherine's House).

AP-60 Public Housing – 91.220(h)

Introduction

Public Housing residents have access to activities funded by the City; the City does not plan special activities for this population.

Actions planned during the next year to address the needs to public housing

All actions planned during 2014 address the needs of PH residents. The Senior Nutrition and Wellness Program is held at Birch Creek Apartments, a PH facility.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City does not plan actions to encourage PH residents to become more involved in management and participate in homeownership; however, the Kent Cultural Diversity Initiative Group, which is staffed by the City, periodically hosts speakers from organizations like Habitat for Humanity of Seattle/King County and the King County Bar Association. These organizations notify housing and providers that work with low/moderate-income clients about housing opportunities and how to advocate for housing rights.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

| N/A. | |
|------------|--|
| Discussion | |
| N/A. | |

AP-65 Homeless and Other Special Needs Activities – 91.220(i) Introduction

The City will use several mechanisms to assist its residents who face homelessness and have other special needs.

- Allocation of resources to help Kent residents remain in their homes by providing home repair assistance; a great majority of these residents are seniors
- Allocation of resources for nursing services to the homeless who reside in transitional housing
- Allocation of resources to provide culturally-specific food bags in accessible locations
- Allocation of resources to provide overnight shelter to women in recovery and transitional housing for domestic violence survivors and their children
- Allocation of resources to provide emergency assistance and case management to refugees and immigrants
- Allocation of resources to provide congregate meals to refugee seniors

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The HealthPoint Healthcare for the Homeless Project has an outreach component to ensure that the homeless are aware of healthcare services. The City also funds outreach to the homeless through a General Fund-supported project.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City funds the YWCA-Anita Vista Transitional Housing Program for homeless DV victims and CCS's Katherine's House Program is a transitional shelter for homeless women. The City also funds a housing continuum through the General Fund to meet a range of housing needs; e.g., homelessness prevention and transitioning people into housing from homelessness, etc.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The transitional housing programs supported by the City assist families and individuals in shelter or transitioning from the streets into housing. The REWA Emergency Assistance and Case Management Program helps families manage resources and prevents them from becoming homeless.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Multi-Service Center assists individuals and families with these issues.

Discussion

One year goals for the number of households to be provided housing through the use of HOPWA for:

Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family

Tenant-based rental assistance

Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated

Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds

Total

AP-75 Barriers to affordable housing - 91.220(j)

Introduction

A great deal of staff time is used to educate and familiarize the community and policymakers about the evolving definition of "affordable housing". Although a large percentage of affordable housing located in the City is well-maintained, some of the stock is deteriorating and contributes to the perception that affordable housing is an eyesore in the community. This is a barrier to adding additional stock, and a priority is to upgrade stock when needed and encourage responsible ownership. Other barriers will be addressed as staff expose the community to good affordable housing models through housing tours and question and answer sessions.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City works with the Economic and Community Development Department on these issues; however, no specific actions are planned for 2014.

Discussion

AP-85 Other Actions – 91.220(k)

Introduction

The City of Kent will enhance coordination by continuing to work with racial and ethnic minority providers to develop strategies that will allow them to co-locate in a central location making access for clients easier.

The City of Kent will continue work to reduce the number of families in poverty through micro-enterprise training, maintaining relationships with local training schools, encouraging business to hire low-income residents, encouraging and supporting collaboration between employment specialists and outreach to increase opportunities for low-income residents to obtain livable wage jobs. In 2013, the City through the Kent Cultural Diversity Initiative Group, provided funding and supported a Refugee Employment Summit to increase jobs and connections between refugee leaders, employers and employment specialists.

The City of Kent is committed to maintaining the affordable housing stock in our community. Using CDBG funds for the Home Repair Program allows home owners to maintain their homes and preserve housing stock.

Actions planned to address obstacles to meeting underserved needs

The City is actively engaged with refugee and immigrant communities through the Kent Cultural Diversity Initiative Group. Additional time will be devoted to meeting with providers and representatives who specialize in serving these communities to help them develop an action plan to open a multicultural space that will include room to co-locate Ethnic-based Community Organizations (EBCOs).

Actions planned to foster and maintain affordable housing

The City will continue its long-term collaboration and participation on Boards, committees, funding review teams; etc., to foster and maintain affordable housing for the South County Region. Through subregional efforts, City staff and stakeholders will engage in discussions with elected officials and Land Use and Planning Board members about the impact that affordable housing has on the long term viability of the community.

Actions planned to reduce lead-based paint hazards

No actions are planned.

Actions planned to reduce the number of poverty-level families

Actions to reduce the number of poverty level families includes funding micro-enterprise training, maintaining relationships with local training schools, encouraging business to hire low-income residents and outreach to increase opportunities for low-income residents to obtain livable wage jobs.

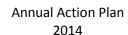
Actions planned to develop institutional structure

No actions are planned.

Actions planned to enhance coordination between public and private housing and social service agencies

The City has been instrumental in developing relationships between these entities and will continue to foster and participate in these collaborations, including the Homeless Forum (a monthly meeting of housing and support service providers), South King Council of Human Services, South King County Housing Development Group, and the King County Housing Development Consortium.

Discussion



Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

The City of Kent will use CDBG funds to benefit low/moderate-income residents. The full amount allowable by regulation will be used for Public Services and Planning and Administration. The balance of funds will be used for housing rehabilitation services and economic development. The City will not receive program income from prior years.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

| 1. The total amount of program income that will have been received before the start of the next | |
|---|---------|
| program year and that has not yet been reprogrammed | (|
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to | |
| address the priority needs and specific objectives identified in the grantee's strategic plan. | C |
| 3. The amount of surplus funds from urban renewal settlements | C |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not | <u></u> |
| been included in a prior statement or plan | C |
| 5. The amount of income from float-funded activities | C |
| Total Program Income: | C |
| | |
| Other CDBG Requirements | |
| 1. The amount of urgent need activities | C |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit | |
| persons of low and moderate income. Overall Benefit - A consecutive period of one, | |
| two or three years may be used to determine that a minimum overall benefit of 70% | |
| of CDBG funds is used to benefit persons of low and moderate income. Specify the | |
| years covered that include this Annual Action Plan. | 100.00% |
| | |

Discussion

The City will use all of its funds to benefit low/moderate-income individuals.

